

Deb Palmieri Russia Institute
Mastering Principles and Strategies of Doing Business in Russia
Intensive Summer Certificate Program

APPLICATION PROCEDURE

TO APPLY:

1. Download and complete application forms from our website
www.DebPalmieriRussia.com
2. Compile your full application package (the checklist is provided below) and mail the application to:

Deb Palmieri Russia Institute
Attn: Summer Certificate Program
1552 Pennsylvania Street
Denver, Colorado 80203 USA

IMPORTANT:

- Do not e-mail or fax applications.
- Only applications sent via U.S. mail will be accepted and processed.
- Application packets must be received complete with all the items mentioned above. Incomplete packets will be disqualified.

YOUR APPLICATION PACKET CONSISTS OF:

- Completed application form (the form is provided in Part I)
- Statement of purpose (the form is provided in Part II)
- Transcript (unofficial is accepted)
- Letter of recommendation from immediate advisor or employer. A copy of your most recent letter from your academic file or portfolio is acceptable.
- Names of 2 additional references and their contact information
- Your latest professional résumé.

SESSION DEADLINES FOR APPLICATION

Please submit your application as early as possible. Early submissions receive preferential treatment, but last minute applications will be considered on a space available basis.

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SUMMER APPLICATION FORM

PART I

PERSONAL INFORMATION

Name: _____

Email: _____

Current Address: _____

Permanent Address: _____

Telephone: _____

Fax: _____

Date of Birth: _____

Marital Status: _____

Children: _____

Citizenship: _____ If Non-U.S. Citizen, Visa Status: _____

Are you currently employed? Yes No
 Part-time Full-time

Position and employer: _____

List degrees achieved and institutions (from high school to the most recent; indicate the most recent first):

Institution	Degree Completed	GPA

What is your SAT/GRE (TOEFL) score? _____

Have you ever been arrested, convicted of a crime, in trouble with the law, filed for bankruptcy or had a lawsuit filed against you? Yes No
If yes, please attach a sheet of explanation.

Have you ever been cited or convicted of a DUI or any drug or alcohol related offense? Yes No
If yes, please attach a sheet of explanation.

Are you a past or present government employee? Yes No
If yes, years of service and position: _____

Military service? Yes No
If yes, years of service rank, discharge status: _____

Intelligence service, private or government? _____
If yes, years of service and position: _____

Do you have good credit? Yes No
If no, please attach a sheet of explanation.

PROGRAM LOCATION

Program location is Denver, Colorado, 1552 Pennsylvania St. in Downtown Denver.

RESEARCH AND TRAINING AREAS OF INTEREST – please indicate your preferences

- Company Case Studies of Doing Business in Russia
- Domestic Issues, Russia
- Government Affairs: American Policy, Key Players
- Government Affairs: Russian Policy, Key Players
- Investment and Trade Issues
- Military, Security, Homeland Security
- Russian Economic Studies
- Russia in the Global Economy, Investment & Trade
- Russian regions, CIS Relations
- Tax, Legal & Accounting
- Visa Reform Research Project
- U.S. – Russian Bilateral Relations
- Other: _____

If there is a particular area of interest to you, not mentioned above, please state it clearly and attach a prospectus with your application.

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**SUMMER APPLICATION FORM
PART II**

STATEMENT OF PURPOSE

Why are you applying for the program?

How did you find out about us?

Please describe your best professional and personal qualities/greatest strengths.

What are the most important achievements you want to walk away with upon completion of the program?

What are your general career goals and how does this program fit into them?

Any other comments or statements about your candidacy to this position you think might be relevant or interesting?

End Application